



SAVE THE DATE!

CLIENT APPRECIATION SEMINAR

Thursday, February 16, 2012

9:00 a.m. - 4:00 p.m

Terrace Gardens Event Center
11851 Shaffer Drive, Littleton, CO 80127

MECHANIC'S LIENS • BOND CLAIMS • COLLECTIONS • ESTATE PLANNING

(More information to follow)

AGENDA

8:30 – 9:00 am	Registration
9:00 – 9:15 am	Introductions
9:15 – 10:30 am	Contract Review 101, Preventative Credit Management & Remedies
10:30 – 10:45 am	Break
10:45 – Noon	Mechanic's Liens & Government Claims; Time Limits
12:00 – 12:45 pm	Lunch (provided by Arnold & Arnold, LLP)
12:45 – 1:30 pm	Estate Planning Update
1:30 – 2:15 pm	Employment Law Issues – Top 5 Questions
2:15 – 2:30 pm	Break
2:30 – 4:30 pm	Collections – Smalls Claims Court, County Court and Post Judgment

TOPICS COVERED

Contract Review	Private Surety Bonds
Indemnity Clauses	Defenses to Lien Claims
Pay-When & Pay-If Paid Clauses	Colorado Public Project Statutory Remedies
Corporate Entities	Work on Federally-Owned Projects
Colorado Mechanic's Lien Laws	County Court Litigation
Wyoming Mechanic's Lien Laws	Small Claims Court Litigation
Pre-lien Notices	Post Judgment Collections
Lien Waivers	Recent Developments in Estate Planning
Joint Checks	Employment Law Issues – Top 5 Questions
Disburser Obligations and Remedies	
Trust Funds	

PLEASE R.S.V.P. BY February 9, 2012

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FREE TO CLIENTS OF ARNOLD & ARNOLD, LLP

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